

SDG 11.2.2

[SDG11.2.2] Does your university as a body provide public access to libraries including books and publications ?

Item 1. Free for temporary admission and low cost for long-term library cards

<https://www.lib.yuntech.edu.tw/wSite/ct?xItem=9049&ctNode=4407&mp=1>

YunTech library is open to the public: (1) to provide temporary free admission to all collections, and (2) to apply for long-term reading cards and library cards at low cost.

Item 1 Evidence

Rule of Admission to the Library/for free

	Approved in the 1 st library committee meeting in 2006 academic year. Reviewed in the 2 nd library committee meeting in 2020 academic year.
1.	With a view to maintaining the order of the library, the cleanliness of the environment and provide effective services for readers, YunTech Library set up these regulations.
2.	Service hours of each office in YunTech Library shall be announced and implemented after the resolution of library meeting.
3.	All readers in YunTech can hold faculty ID card, student ID card, library card and reading card to enter the library in service hours. If off-campus people need temporary entry, they must be at least 18 years old and present an identity card, driver's license, health insurance card, passport, etc. For valid ID cards, national high school students are required to show their student ID cards, and exchange for a "temporary reading permit" at the first floor circulation counter.
4.	Collections of YunTech Library are open-stack. All books, periodicals, newspapers, etc. that have been put on shelves can be freely accessed. Please place books in the designated place after reading, and return them to the original place, and do not place them at will.
5.	If you read or self study in the library, you may not pre-empt the seat. If you read and self-repair, you should take the personal book away, otherwise it will be cleared. If the book is damaged, the library will not be responsible.
6.	Readers entering YunTech Library shall comply with the regulations, and cherish the resources in the library. Books and equipment shall not be taken out without any borrowing procedures. If there are any irregularities, we'll deal with the irregularities according to the regulations.
7.	This regulation was adopted by Library Committee, and approved by the president. The same applies to the amendments.

- The Library Cards Application Policy

http://www.lib.yuntech.edu.tw/wSite/ct?xItem=8661&ctNode=4353&mp=1&idPath=4339_4

- **Rules for Applying for Library Card**

Rules for Applying for Library Card

Academic Year 2002, 4th Administrative Meeting Approval

...

Academic Year 2021, 1st Library Committee Meeting Revision Approval

1. In accordance with the Library Act, YunTech Library (hereinafter referred to as the Library) follows the regulations for entry, reading, borrowing, and handling violations of library resources. The Library aims to fully utilize its collection and align with government policies **promoting lifelong learning and serving the community. It is open to off-campus individuals, following the principle of user fees, for reading and book borrowing.** This policy is hereby established.
2. All citizens aged 18 or above can apply for a Library Friend's Reading Card or Library Card in person at the Library during its opening hours. Alternatively, they can apply on the Library's website and complete the payment procedure as instructed on the website. Incomplete applications will be rejected. The validity period of the card is 1 year, and it can be renewed upon mutual agreement if no violations occur during the initial period.
3. National high school or vocational high school students can apply for a Library Friend's Reading Card during the Library's opening hours by providing a photocopy of their student ID card, ID card, a 2-inch photo, and an application form. They can also apply on the Library's website and complete the payment procedure as instructed on the website. Incomplete applications will be rejected. The validity period of the card is 1 year, and it can be renewed upon mutual agreement if no violations occur during the initial period.
4. **Applicants for reading cards must pay an annual fee of NT\$600 (including renewal), and the card is valid for 1 year. Readers can access the Library for reading and self-study during its opening hours.**
5. Library Card Application:
 - (1) Individual Members:

Annual Fee (including processing fee):

Low-income individuals, disabled individuals, and individuals above 60 years of age with government social welfare unit certification: NT\$500

Students and residents of Longtan Township: NT\$1000 (please attach relevant proof)

General public: NT\$2000

Guarantee Deposit: Individuals applying for a Library Friend's Borrowing Card must also submit a guarantee deposit of NT\$2000. Upon expiration with no violations, the deposit will be refunded without interest. In case of violations, the Library may deduct from the guarantee deposit.

Loan Period: 5 books for 28 days, audiovisual materials for 1 week.
 - (2) Group Members:

Annual Fee (including processing fee): Each unit or group is limited to 5 cards, with a fee of NT\$8000, and an additional guarantee deposit of NT\$5000. Upon expiration with no violations, the deposit will be refunded without interest. In case of violations, the Library may deduct from the guarantee deposit.

Loan Period: 5 books for 28 days, audiovisual materials for 7 days.

(3) Holders of "Friends of YunTech" Membership Cards: Holders of the "Friends of YunTech" membership card can enjoy the same benefits as individual members.

6. Readers with dual identities must choose one identity for borrowing, and duplicate issuance of a borrowing card is not allowed.
7. For overdue library books, an overdue processing fee of NT\$5 per book per day is charged. For multimedia audiovisual materials, an overdue fee of NT\$10 per item per day is charged.
8. Overdue processing fees collected for Library Friend cards will be used for administrative assistant overtime pay, part-time assistant fees, library book inventory miscellaneous expenses, maintenance fees for self-operated card equipment, consumable fees, and refund for special reasons, managed by the school. The remaining balance will be carried forward to the next fiscal year for continued implementation.
9. In case of a lost or damaged library reading card or borrowing card, the cardholder should apply for a replacement at the Library and pay an administrative fee of NT\$300 (including renewal). Before reporting the loss to the Library, the cardholder shall be responsible for any damage caused.
10. Readers are expected to maintain a quiet environment in the Library and refrain from singing, reciting, smoking, using mobile phones, bringing food or drinks, littering, and any other behaviors that disrupt public order, to ensure a clean and orderly library environment.
11. Readers who cause damage, scribble, mark, annotate, or tear books, magazines, or newspapers are required to purchase new copies identical to the original. Out-of-print books or publications should be compensated at a rate of 10 times the purchase price. Upon borrowing, if any of the aforementioned conditions are discovered, it should be reported to the library staff.
12. Lost or damaged library books and audiovisual materials must be compensated by purchasing new copies or materials identical to the originals. Out-of-print library books should be compensated at a rate of 10 times the purchase price, while out-of-print audiovisual materials should be compensated at a rate of 2 times the purchase price. In case of overdue items, overdue processing fees must still be paid before compensation.
13. This policy has been approved by the Library Committee and is subject to the final approval of the university president. Amendments to this policy will also require approval from the same authorities.



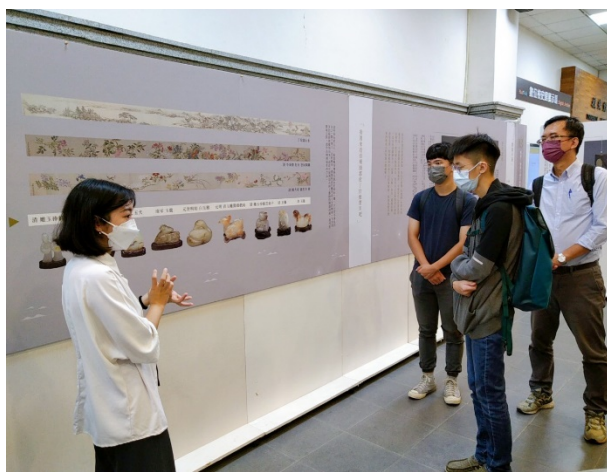
Libraries offer **free temporary reading passes** for the public with identification cards to access reading materials. Additionally, library cards and reading cards are available for those interested in joining the library's friends.

Chinese and Western Stacks uses the open shelves for the public reading.



Picture Book Area is opened to readers outside school.

Here are reading seats for public use in YunTech Specialized Subject Collection.



The exhibition hall is open to applications by off-campus art and cultural groups to borrow the exhibition and free admission for the community to watch the exhibition.

Accept applications from outside the school to visit the library guide service

Item 2. Love reading activity for free



<http://en.yuntech-csr.tw/arts-and-heritage/>

Since its establishment, the YunTech Library has been committed to promoting university social responsibility and providing open access to library resources for the community. To promote the diverse collection of the library and facilitate readers in searching for specific topic-related books, a

monthly thematic book exhibition is featured. In the year 2022, the selected monthly themes include bestsellers of the year, sustainable development (SDGs), intellectual property rights and research capabilities, the AI new generation, Nobel Literature Prize, and Golden Tripod Awards, promoting the 'Love to Read' borrowing service.

The 'Love to Read Floating Bookshelf' and 'Comic Floating Bookshelf' services have been set up, allowing both on-campus and off-campus readers, as well as community members, to freely borrow or take home books. This encourages participation in book exchange activities to enrich the sustainable use of secondhand book resources and enhance green reading practices, promoting friendship through shared reading.

Item 2 Evidence

	
<p>Books on Selected Subject Area are selected every month to promote various collections.</p>	<p>YunTech BookCrossing Go and Comic BookCrossing Fun provide reader of community to share the second-hand book in free.</p>